

**Minutes of KTCSC Zoom Meeting held on Tuesday 20<sup>th</sup> April 2021**

**Present:** Ian Russell (Chair), Sue Russell, Martin Reece, Sandra Allison, Neil Manley, Greg Titcombe, Tom Sellers

**Apologies:** Barry Coe, Michelle Tanser, Dave Ingham, Terry Chapman

	<b>Agenda Item</b>	<b>Notes</b>	<b>Actions</b>
1	Minutes from 22 <sup>nd</sup> Mar 2021	Accepted	
2	Astro pitch on our land	Met Notts Sports (Tom ??) on Mon 19 <sup>th</sup> . His opinion was if a pitch was built it would significantly impinge on the Archery/Football/Cricket area and that Sport England would not support a planning application due to the "loss" of archery/football/cricket. Also funding would be unlikely  Agreed that the next step was to look into the possibility of getting the KLV pitch renovated. He will speak to his colleagues	Wait for Notts Sports to get back to us
3	Railway Bridge	No further news	IR to chase up "hole repairs"
4	Bar Opening	Outside table service only (2 Households and Rule of 6) until May 17 <sup>th</sup> when inside service should be available.  SA asked if bar could be open on Sundays for Archery.	Bar Service area to be arranged on patio/grass for start of cricket on Sat April 24 <sup>th</sup> (TS/IR).  IR to consider how Sunday bar could be arranged. SA to canvas Archery re need for the bar to be open.  NM to left Hockey know the "rules" re Hospitality Area.  TS to add Covid Risk Assessment to Website
5	Finance forecast (as at 18 <sup>th</sup> Mar 2021)	TS presented the latest estimates for 2021  Hockey letter (with Main club letter) has been posted on Hockey Website. No additional hockey subs yet received but advised that they will be with me by April 27 <sup>th</sup>  Government Restart grant applied for	
6	CCTV	IR reported that Jiminys were ok with having CCTV around the building but NOT over the patio area.  Quotes received so far suggest cost would be in region of £1500 to £2000. Agreed to progress the matter	MR to arrange meeting with contractor and Jiminys to agreed requirements

7	LED Lighting in clubhouse	MR reported on 3 quotes received so far.  Agreed that further investigation into requirements and costs be progressed	MR to produce a comparison document to circulate to the committee
8	Enhanced Cleaning	Agreed to progress	MR to arrange with Together Cleaning
9	Air Extraction cleaning	TS has to arranged for it to be done	
10	Cooker Service	SR has arranged for it to be done	
11	Works to do list	Updated Works to do List attached as Appendix 2	
12	Main Club – Social Media	No further progress	TS / Aled David to discuss options.
13	Bellway Sponsorship	No further progress	IR to check
14	2021 AGM	Date set for Wed 27 <sup>th</sup> May 7:30 via Zoom	TS to get paperwork issued
15	Microwave	Agreed not to buy new microwave for the time being	
16	AOB	SA pointed out that Archery area does not need cutting every week. We will rely on contactor to decide when cutting is required  Rifle to restart (hopefully) from May 17 <sup>th</sup>  Noted that Cricket are fundraising to get extra net erected.	TS to get Covid signage to Greg
17	Date of Next Meeting	Wed 19 <sup>th</sup> May 7:30	TS to issue agenda etc

## Appen dix 2 - Lastest List of Potential Works to do

	Room/Area	Notes	to be actioned by	
SMALLER JOBS (CIRCA BELOW £500)	Away Changing room - Fix plaster around door		Sean	
	Bar - install panic alarm (battery powered)	Can buy battery version via Internet		
	Cellar - fit bolt (Cellar side)	so that Bar staff has an escape route	TS to get and fit	
	Kitchen - deep clean		To be arranged	
	Kitchen - service cooker		arranged for end of Apr	
	Mens Toilets - Plastic sheet behind hand dryer		Sean	
	Outside Entrance - FIT PIR light (battery powered)	£10 from Argos - keep it cheap as it will probably get nicked !!!!		
	Kitchen - Fit plinth			
	Kitchen - New Plates etc	are they really needed?		
	Kitchen - New Microwave	is one needed ???		
	Refs Room - fix flooring under door		Sean	
	LARGER JOBS	Room/Area	Notes	
		Service Air Circulation system	last done Aug 2009 by Farmwood	TS to arrange
Corridors - Decorate		last done Dec 2014	MR?? August ???	
LED Lights in Lounge				
LED Lights in Bar				
LED lights in Bar Wash Up				
LED lights in Kitchen				
LED lights in Main Corridor				
LED lights in Ladies and Gents Corridors				
LED lights in Mens Showers		See Mens Showers Refurbish		
LED lights in Ladies Showers		See Ladies Showers - Refurbish		
LED lights in 2 x Mens Changing Rooms				
LED lights in Ladies Changing Rooms				
Kitchen Decorate			MR?? August ???	
Ladies Changing Room Decorate			MR?? April ???	
Ladies Showers - Refurbish		50% grant from ECB/KBC	IR to apply	
Lounge - Electric Emergency door		do if/when it next breaks		
Mens Showers - Refurbish		50% grant from ECB/KBC	IR to apply	
Cellar - Fit Electric Shutter		do if/when it next breaks		
Lounge / Outside - CCTV				
2nd Pavilion - Electricity supply				
Car Park - More tarmacing	???? Extend parking (grass reinforcement)			
Grounds - Drainage	On Football/Archery pitch	Investigate cost / grant		